



Bar Staff

Reporting to the House Manager on shift and Bar Operations Supervisor, our Bar Staff members are part of the frontline of the organization that is responsible for enhancing the customer experience for all of Arts Commons' patrons and guests.

You are a dynamic professional with demonstrated strengths in the service of alcohol, non-alcoholic beverages, concession snacks, and all facets of bar operations. You are someone who is service oriented, and charismatic and friendly in nature. When you are not serving up drink orders, you are proactive in ensuring that the bar is fully stocked, and all areas are clean and organized.

On top of being a strong team player and possessing exceptional communication skills, you are great with numbers and cash handling, as required for working within a POS system for processing financial transactions. As a positive and highly-motivated individual, you contribute to the success of the organization by providing world-class customer service to all those who enter our spaces.

About Our Venue

Built in 1985, Arts Commons is the third largest arts centre in Canada, and a key contributor to the social, economic, cultural, and intellectual life and well-being of Calgarians and visitors. Seating nearly 2000 and with exceptional acoustics, the jewel of our facility is the Jack Singer Concert Hall, which houses the Carthy Organ – one of Canada's largest and most impressive pipe organs.

Who we are:

Arts Commons is embarking on a path to support the Arts Commons ecosystem inclusive of artists, resident companies, and community groups. As one of the largest performing arts centres in Canada, Arts Commons strives to break down barriers to cultural participation by providing a modern, open, and inclusive gathering space in a central location.

We are:

Stewards of an arts ecosystem

- Our mandate is to provide and care for our assets

An Arts Presenter

- Our mandate is to produce and present multiple series, presentations and education programs annually

A Facilitator

- Our mandate is to ensure optimal access and utilization of our assets, by ourselves, our Resident Companies, and the community at large.

At a glance

Employment: Part-time (Hourly)
Hours: Evenings & weekends (with some weekdays), as based on a schedule of shows and events

Start Date: ASAP

Wage: \$16/hr

Location: Calgary (on-site)

Join us today and see for yourself some of the many reasons why we were voted one of Alberta's Top Employers!

To apply, send your resume and cover letter to:
employment@artscommons.ca

Closing Date: September 16, 2022

What we offer:

Employee Promise: We cultivate a diverse community that encourages collaboration, connection, and empowerment.

On top of the excitement of working with a team of committed performing and visual arts professionals & enthusiasts at one of Canada's top performing arts facilities, Arts Commons offers:

- A collaborative, engaging and values driven work environment
- Wage of \$16/hr
- Paid sick days benefit for hourly staff
- Access to discounted tickets to Arts Commons Presents programming

What we value:

We are looking for individuals who share our vision of building a creative and compassionate society, inspired through the arts. Our team is made up of people with a diverse range of interests — singers, actors, musicians, playwrights, coaches, teachers, gamers, bakers, photographers, athletes, dancers. People whose interests encompass the widest spectrum. We even have furry, four-legged friends in the office. We value people who strive to do the right thing, and work to be their best. People with open minds, hearts, and arms.

Client & Patron Services Guiding Principles

- Be an Ambassador
- Create a Welcoming Atmosphere
- Cultivate connection

What you will get to do here:

This position is part of the Client & Patron Services team which encompasses the entire Front of House operation at Arts Commons and is comprised of ushers, door staff, coat check attendants, bartenders and more!

Every day you are immersed into a creative and engaging environment as you are responsible for bartending duties within the facility's theatre venues, including: the Max Bell Theatre, Engineered Air Theatre, Jack Singer Concert Hall, and special events.

On top of event bartending and general bar operations duties, Bar Staff contribute to the team-based Front of House environment by possessing enough knowledge of the venues to provide basic direction to patrons, welcoming and helping visitors, seating patrons safely and accurately, and regulating the flow of patrons in and out of the concert hall and theatres.

Where you fit within our ecosystem:

This role works closely with the Event Services, Production and Stage Door Security teams. The Client & Patron Services team is part of the Venue Operations department, which is responsible for liaising with clients, booking events, providing Front of House services to ensure the smooth execution of events, and maintaining the day-to-day operations relating to Arts Commons' venues and facilities. In addition, this role will work closely with members of Resident Companies and volunteer teams.

You will be a great fit if you...

Must haves:

- Commitment to providing superior customer service while displaying high levels of professionalism, especially in situations which may require the refusal of bar service in a professional manner
- An ability to build good working relationships and possess strong communication skills as required for interactions with a wide range of people – including customers and colleagues
- The ability to work calmly and efficiently, and make quick decisions under pressure
- Uphold AGLC regulations while exhibiting a strong attention to cleanliness and accuracy in dealing with beverage and concession sales
- Basic math and excellent money-handling skills
- Ability to work well within a team
- Adaptability to ever-changing work environments
- Strong awareness of surroundings in order to recognize potential issues with customers
- Valid ProServe Certification
- A passion for the arts!
- **Applicants must be 18+ years of age**

Nice to have:

- Ability to lift up to 50 lbs., an asset
- First Aid Certification, an asset
- Previous bartending experience – especially for events or in theatre spaces, an asset

If you are interested in applying to this exciting opportunity, please forward your resume and cover letter in confidence to:

**Human Resources
Arts Commons**

**205 - 8th Ave SE Calgary, Alberta T2G 0K9
Email: employment@artscommons.ca**

Interviews will be conducted on an on-going basis and we will continue to accept applications until the job posting deadline.

Please state the position you are applying for. No phone calls please.

We thank all interested applicants in advance but will only be contacting those selected for an interview.

If you have any specific questions to ask in relation to the role, please send them to the email address above and a member of our team will do our best to respond to you in a timely manner.

Commitment to Inclusion, Diversity, Equity & Accessibility (IDEA)

As part of our organization's commitment to IDEA, we work to remove barriers in collaboration with a broad range of voices. Removing these barriers begins with the hiring process.

To that end, we are committed to recruiting, hiring, training, and promoting qualified people of all backgrounds, and providing accessible employment practices. Requests for accommodation can be made at any stage of the recruitment process, and applicants are asked to make their accommodation needs known.

We strongly encourage applicants who identify as part of underrepresented groups, including women, people of colour, and those with disabilities to apply. Even if your past experiences do not align perfectly with every qualification, we encourage you to apply anyways! An excitement and passion for Arts Commons can go a long way here, whether it's in this role or another.