



# Graphic Designer (Canada Summer Jobs)

As part of the Canada Summer Jobs initiative for youth, Arts Commons is excited to welcome an enthusiastic individual to join our team for a 7-week contract as a Graphic Designer. Reporting to the Senior Manager, Marketing & Sales, this role offers a unique opportunity to support with branding and marketing materials that contribute to Arts Commons' creative design strategy and help bring the arts to life for everyone.

You have a keen eye for detail, with skills and a passion for both traditional and digital asset creation. In this role, you'll apply your talents to support with designing innovative, user-friendly digital, video, and print materials that support the organization's visual identity, marketing, sales, and communications efforts.

You're a creative thinker, a collaborator, and a doer — someone who loves brainstorming bold ideas and bringing them to life. In this role, you'll support an incredible, creatively driven team by helping maintain alignment across all visual and written content. Most importantly, you'll play a key role in supporting the delivery of cohesive, high-quality materials that reflect Arts Commons' visual identity across all platforms, promoting and celebrating a vibrant arts community.

## Who we are:

Arts Commons is an ecosystem inclusive of artists, resident companies, and community groups. As one of the largest performing arts centres in Canada, Arts Commons strives to break down barriers to cultural participation by providing a modern, open, and inclusive gathering space in a central location.

### At Arts Commons:

Our belief

- That equitable access to the arts is a human right

Our responsibility

- To redefine a bold and adventurous Calgary by championing and investing in creativity

Our mission

- To be an inspirational force where artists, community and organizations celebrate cultural identities, experience the full breadth of human emotions, and ignite positive change

## At a glance

**Employment:** Contract (Canada Summer Jobs)

**Hours:** Full-Time (40-hours per week)

**Term Date:** 7 weeks, ranging from June to August 2025

**Wage:** \$22/hr

**Location:** Calgary (in-office)

Join us today and see for yourself some of the many reasons why we were voted one of Alberta's Top Employers!

To apply, send your resume, cover letter and design portfolio to: [employment@artscommons.ca](mailto:employment@artscommons.ca)

**Closing Date:** May 9th, 2025

## What we offer:

On top of the excitement of working with a team of dedicated performing and visual arts professionals at one of Canada's leading performing arts facilities, Arts Commons offers:

- A collaborative, engaging, and values-driven work environment
- A wage of \$22/hour for a 7-week contract, ranging from June to August 2025, at approximately 40 hours per week. Schedule to be determined based on the availability of the selected candidate
- A dynamic role that provides opportunities to engage with the arts and diverse communities

## What we value:

We are looking for individuals who share our vision of building a creative and compassionate society, inspired through the arts. Our team is made up of people with a diverse range of interests — singers, actors, musicians, playwrights, coaches, teachers, gamers, bakers, photographers, athletes, dancers. People whose interests encompass the widest spectrum. We even have furry, four-legged friends in the office. We value people who strive to do the right thing, and work to be their best. People with open minds, hearts, and arms.

## What you will get to do here:

Every day, you'll find yourself immersed in a creative and inspiring environment. As a Graphic Designer, you play a key role in supporting the team with elevating our brand identity through the thoughtful planning, design, and execution of a variety of creative materials—including advertisements, print and digital collateral, video, animation, out-of-home media, and event signage. Key accountabilities include collateral design and development, cross-team collaboration, and ensuring brand consistency across all visual materials.

In this role, you'll also represent the Brand & Audience Development team at Arts Commons Presents shows and events, assisting and supporting at the marketing table at VIP gatherings, festivals, and other key moments. You'll contribute to the development and presentation of new ideas while supporting with the rollout of the upcoming season's collateral and the rebranding of the organization to Werklund Centre.

Ultimately, your work will ensure that Arts Commons' brand, programming, venue offerings, and overall mission and values are clearly and creatively communicated. Through your design and production efforts, you'll help expand the reach and impact of Arts Commons across diverse communities.

## Where you fit within our ecosystem:

The Graphic Designer reports to the Senior Manager, Marketing & Sales and works closely with all members of the Brand & Audience Development team to effectively promote Arts Commons' programming, drive ticket sales, and elevate the brand through creative design strategy. This role also collaborates with teams across the organization, including Programming, Development, Event Services, and Finance, as well as external partners, supporting a range of projects that require strong integration and partnership.

## You will be a great fit if you...

### Must haves:

- Working toward or having completed a college diploma or bachelor's degree in design and visual communications, or a related field.
- Strong attention to detail and a commitment to producing high-quality work.
- Excellent time management and organizational skills, with the ability to manage multiple projects and deadlines.
- Effective communication and interpersonal skills, including the ability to work collaboratively with a diverse team.
- Familiarity with web design principles and user experience (UX) best practices.
- Proficiency in Adobe Creative Suite (InDesign, Photoshop, Illustrator, etc.) and design tools for both print and digital media.
- Knowledge of Calgary arts & culture sector is an asset.
- Ability to lift up to 25lbs of event material
- A passion for the arts and creative expression!

### Nice to have:

- Practical knowledge acquired through experience or academic studies in Graphic Design, Marketing and Communications, or a related discipline.
- Experience in live performance production (e.g. theatre, music, dance, etc.)

### Eligible Participants:

This role is funded by the Canada Summer Jobs program, which aims to create employment opportunities for young Canadians. As per program requirements, to be eligible for this position applicants must meet the following criteria:

- Be between 15 and 30 years of age at the beginning of the employment period
- Be a Canadian citizen, permanent resident, or a person who has been granted refugee protection under the Immigration and Refugee Protection Act for the duration of the employment

**If you are interested in applying to this exciting opportunity, please forward your resume, cover letter, and design portfolio in confidence to:**

#### **Commitment to Inclusion, Diversity, Equity & Accessibility (IDEA)**

As part of our organization's commitment to IDEA, we work to remove barriers in collaboration with a broad range of voices. Removing these barriers begins with the hiring process. To that end, we are committed to recruiting, hiring, training, and promoting qualified people of all backgrounds, and providing accessible employment practices. Requests for accommodation can be made at any stage of the recruitment process, and applicants are asked to make their accommodation needs known.

We strongly encourage applicants who identify as part of underrepresented groups, including women, people of colour and those with disabilities to apply. Even if your past experiences do not align perfectly with every qualification, we strongly encourage you to apply anyway! An excitement and passion for Arts Commons can go a long way here, whether it's in this role or another.

**Human Resources  
Arts Commons  
205 - 8<sup>th</sup> Ave SE Calgary, Alberta T2G 0K9  
Email: [employment@artscommons.ca](mailto:employment@artscommons.ca)**

*Interviews will be conducted on an on-going basis and the job posting will officially close when a suitable candidate is found. For best consideration, please apply by the deadline date. While we hope to fill this position as earliest as possible, our commitment to finding the right candidate may require more time.*

*We thank all interested applicants in advance but will only be contacting those selected for an interview.*

*If you have any specific questions to ask in relation to the role, please send them to the email address above and a member of our team will do our best to respond to you in a timely manner.*